

**(4) Class MF**



**Multiple Listing Service for  
Central Michigan Association of REALTORS®  
MULTI-FAMILY DATA FORM**

**MLS #** \_\_\_\_\_

\*All fields marked with an asterisk (\*) and **Bold Text** are required. (Lookup) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

<p><b>*TYPE</b></p> <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> Fourplex <input type="checkbox"/> Apartment Complex <input type="checkbox"/> Other	<p><b>*Area:</b> _____ (Primary Lookup)</p> <p><b>*Asking Price \$:</b> _____</p> <p><b>*Address:</b> _____ St. # _____ St. Dir. _____ *Street Name _____</p> <p>Address2: _____ (25)</p> <p><b>*City:</b> _____ (25) (Lookup)</p> <p>State: _____ (2) ZIP+4: _____</p>	<p><b>*FOR SALE</b></p> <input checked="" type="checkbox"/> For Sale
		<p><b>*IDX</b></p> <input type="checkbox"/> Yes <input type="checkbox"/> No

**SELECT ONE NUMBER UNDER EACH OF THE FOLLOWING KEYWORDS OR RANGE FIELDS.**

<p><b>*BEDROOMS (Range)</b></p> <input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 +	<p><b>*BATHS</b></p> <input type="checkbox"/> None <input type="checkbox"/> 1 <input type="checkbox"/> 1.5 <input type="checkbox"/> 2 <input type="checkbox"/> 2.5 <input type="checkbox"/> 3 <input type="checkbox"/> 3 +	<p><b>*NUMBER OF ACRES</b></p> <input type="checkbox"/> None <input type="checkbox"/> Lot M / L <input type="checkbox"/> 1 - 5 M / L <input type="checkbox"/> 6 - 10 M / L <input type="checkbox"/> 11 - 20 M / L <input type="checkbox"/> 21 - 40 M / L <input type="checkbox"/> 41 - 80 M / L <input type="checkbox"/> 81 + M / L
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<b>KEYWORDS</b>	<p>Number of Units: _____ (#2) (Range)</p> <p><b>*List Agent:</b> _____ Phone: _____          List Office: _____ Phone: _____          List Agent 2: _____ Phone: _____          List Office 2: _____ Phone: _____</p> <p><b>*Comm:</b> *SA: _____ (4) *BA: _____ (4) *TC: _____ (4) *Variable Rate (Y / N): _____ (General Lookup)</p> <p><b>*Owner:</b> _____ (30)</p> <p><b>*Occupant:</b> _____ (General Lookup)</p> <p><b>*List Date:</b> ____/____/____ <b>*Expire Date:</b> ____/____/____</p> <p><b>*Township:</b> _____ (General Lookup) <b>*County:</b> _____ (General Lookup)</p> <p><b>*Lot Size:</b> _____ (25)</p> <p>Above Grade <b>FINISHED Sq Ft Apprx.:</b> _____ (#4) (Range) <b>Above Grade UNFINISHED Sq Ft Apprx.:</b> _____ (#4) (Range)</p> <p>Below Grade <b>FINISHED Sq Ft Apprx.:</b> _____ (#4) (Range) <b>Below Grade UNFINISHED Sq Ft Apprx.:</b> _____ (#4) (Range)</p> <p><b>Total FINISHED Sq Ft:</b> _____ (#4) (Range) <b>Approx. Year Built:</b> _____ (#4) (Range)</p> <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th>BR</th> <th>BTH</th> <th>HEAT</th> <th>AC</th> <th>BSMT</th> <th># LIC</th> <th>LSE</th> <th>RENT</th> </tr> </thead> <tbody> <tr> <td>Unit 1:</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> <td>____(1)</td> <td>____(4)</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> </tr> <tr> <td>Unit 2:</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> <td>____(1)</td> <td>____(4)</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> </tr> <tr> <td>Unit 3:</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> <td>____(1)</td> <td>____(4)</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> </tr> <tr> <td>Unit 4:</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> <td>____(1)</td> <td>____(4)</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> </tr> <tr> <td>Unit 5:</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> <td>____(1)</td> <td>____(4)</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> </tr> <tr> <td>Totals:</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> <td>____(1)</td> <td>____(4)</td> <td>____(1)</td> <td>____(3)</td> <td>____(4)</td> </tr> </tbody> </table> <p><b>*Gross Income:</b> _____ (6) <b>*Expenses:</b> _____ (6) <b>*Net Income:</b> _____ (6)</p> <p><b>*Tax #:</b> _____ (25)</p> <p><b>*Possession:</b> _____ (25)</p> <p><b>*Legal:</b> _____ (100)</p> <p><b>*Directions:</b> _____ (100)</p> <p><b>*Original Price:</b> _____ (#4)</p>		BR	BTH	HEAT	AC	BSMT	# LIC	LSE	RENT	Unit 1:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)	Unit 2:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)	Unit 3:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)	Unit 4:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)	Unit 5:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)	Totals:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)
	BR	BTH	HEAT	AC	BSMT	# LIC	LSE	RENT																																																								
Unit 1:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)																																																								
Unit 2:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)																																																								
Unit 3:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)																																																								
Unit 4:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)																																																								
Unit 5:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)																																																								
Totals:	____(1)	____(3)	____(4)	____(1)	____(4)	____(1)	____(3)	____(4)																																																								

<b>GENERAL INFORMATION</b>	<p><b>*Summer Taxes:</b> _____ (6) <b>*Winter Taxes:</b> _____ (6) <b>*Total Taxes:</b> _____ (6)</p> <p><b>*Year: Summer</b> _____ (#4) (Range) <b>*Year: Winter</b> _____ (#4) (Range)</p> <p><b>*SEV Amount:</b> _____ (6)</p> <p>Principal Residence(%): _____ (10) <b>Assessment (Y / N):</b> _____ (General Lookup)</p>
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<b>FINANCING</b>	<p>REMARKS (512 Characters Only)</p> <p>ADDENDUM _____ (4000)</p>
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Date: \_\_\_\_\_

Seller's Name: \_\_\_\_\_

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MF**

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Features: select all that apply.

**A. BASEMENT**

- 1 SL SLAB
- 2 DS CRAWL SPACE
- 3 FL FULL
- 4 PT PARTIAL
- 5 WO WALKOUT
- 6 PF PARTIAL FINISHED
- 7 FF FULL FINISHED
- 8 PS PIERS
- 9 WD WOOD
- 10 PC POURED CONCRETE
- 11 BL BLOCK
- 12 SHA SHARED STORAGE

**B. GARAGE**

- 1 1 1 CAR
- 2 1.5 1.5 CAR
- 3 2 2 CAR
- 4 2.5 2.5 CAR
- 5 3 3 CAR
- 6 3+ OVER 3 CAR
- 7 NON NONE
- 8 CAR CARPORT
- 9 ATT ATTACHED
- 10 DET DETACHED
- 11 DOR DOOR OPENER
- 12 POL POLE BARN
- 13 HEA HEATED
- 14 CON CONCRETE FLOOR
- 15 OTH OTHER

**C. APPLIANCES**

- 1 RNG RANGE
- 2 RFG REFRIGERATOR
- 3 DIS DISPOSAL
- 4 DSH DISHWASHER
- 5 TRA TRASH COMPACTOR
- 6 MIC MICROWAVE
- 7 WSH WASHER
- 8 DRY DRYER
- 9 OVE OVEN
- 10 EXH EXHAUST FAN
- 11 IND INDOOR GRILL
- 12 VAC CENTRAL VACUUM
- 13 NON NO APPLIANCES
- 14 OTH OTHER

**D. STYLE**

- 1 BILV BI-LEVEL
- 2 RAN RANCH
- 3 R/RN RAISED RANCH
- 4 1.5 1.5 STORY
- 5 2 2 STORY
- 6 2.5 2+ STORY
- 7 TRLV TRI-LEVEL
- 8 QUD QUAD
- 9 BUN BUNGALOW
- 10 CON CONDO
- 11 DPL DUPLEX
- 12 BER BERM
- 13 MOB MOBILE/SINGLE
- 14 AF A-FRAME
- 15 MD MOBILE/DOUBLEWIDE
- 16 APT APARTMENT
- 17 COL COLONIAL
- 18 CONT CONTEMPORARY
- 19 CAP CAPE COD
- 20 GAR GARDEN LEVEL
- 21 CAR CARRIAGE
- 22 OTH OTHER

**E. EXTERIOR**

- 1 BRK BRICK
- 2 WOD WOOD
- 3 MAS MASONITE
- 4 SHG SHINGLE
- 5 ALM ALUMINUM
- 6 VIN VINYL
- 7 STN STONE
- 8 BLK BLOCK
- 9 STC STUCCO
- 10 STL STEEL
- 11 ROU ROUGH SAWN
- 12 HAR HARDBOARD
- 13 ASB ASBESTOS
- 14 CEB CEMENT BOARD
- 15 OTH OTHER

**F. CONSTRUCTION**

- 1 FRM FRAME
- 2 MPB MODULAR/PANELIZED/BOCA
- 3 LOG LOG
- 4 BLK CONCRETE BLOCK
- 5 STL STEEL
- 6 MFG MANUFACTURED
- 7 MST MOBILE/SINGLEWIDE
- 8 MDT MOBILE/DOUBLEWIDE
- 9 OTH OTHER

**G. UTILITIES**

- 1 PBO PAID BY OWNER
- 2 PBT PAID BY TENANT
- 3 SPL SPLIT
- 4 OTH OTHER

**H. WATER HEATER**

- 1 ELE ELECTRIC
- 2 NGS NATURAL GAS
- 3 PRO PROPANE
- 4 OIL OIL
- 5 SLR SOLAR
- 6 OND ON DEMAND
- 7 OTH OTHER
- 8 NON NONE

**I. HEATING**

- 1 ELE ELECTRIC
- 2 NGS NATURAL GAS
- 3 PRO PROPANE
- 4 OIL OIL
- 5 SLR SOLAR
- 6 WD WOOD
- 7 BB BASEBOARD
- 8 CE CEILING
- 9 FA FORCED AIR
- 10 GR GRAVITY AIR
- 11 HW HOT WATER
- 12 HP HEAT PUMP
- 13 ST STEAM
- 14 ZN ZONED
- 15 SH SPACE HEATER
- 16 WAL WALL
- 17 FLO FLOOR
- 18 OTH OTHER
- 19 NON NONE

**J. CENTRAL AIR**

- 1 YES YES
- 2 NO NO
- 3 OTH OTHER

**K. PATIO / DECK**

- 1 DK DECK
- 2 PT PATIO
- 3 PO PORCH
- 4 SP SCREEN ENCLOSED
- 5 GP GLASS ENCLOSED
- 6 OTH OTHER
- 7 NON NONE

**L. FIREPLACE**

- 1 YES YES
- 2 NO NO
- 3 ONE ONE
- 4 TWO TWO
- 5 THR THREE
- 6 FOU FOUR
- 7 HEA HEATILATOR STYLE
- 8 MAS MASONRY
- 9 WOD WOODBURNING
- 10 GAS GAS
- 11 ART ARTIFICIAL
- 12 INS INSERT
- 13 FRS FREESTANDING
- 14 ELE ELECTRIC
- 15 OTH OTHER

**M. ZONED**

- 1 RES RESIDENTIAL
- 2 COM COMMERCIAL
- 3 IND INDUSTRIAL
- 4 MUL MULTI-FAMILY
- 5 AGR AGRICULTURAL
- 6 RUR RURAL
- 7 OFF OFFICE
- 8 AGRR AGRICULTURAL RES.
- 9 OTH OTHER

**N. TV SERVICES AVAILABLE**

- 1 NO NO
- 2 CBL CABLE
- 3 ANT ANTENNA
- 4 SD SATELLITE DISH

**O. WATER**

- 1 MUN MUNICIPAL
- 2 WEL WELL
- 3 SHA SHARED
- 4 OTH OTHER
- 5 NON NONE

**P. SEWER**

- 1 MUN MUNICIPAL
- 2 SEP SEPTIC
- 3 SHA SHARED
- 4 OTH OTHER
- 5 NON NONE

**Q. DRIVEWAY**

- 1 BLK BLACKTOP
- 2 CON CONCRETE
- 3 GRA GRAVEL
- 4 EAS EASEMENT
- 5 DIR DIRT
- 6 BRI BRICK
- 7 PRI PRIVATE
- 8 JNT JOINT
- 9 STN STONE
- 10 TILE TILE
- 11 CIR CIRCULAR
- 12 ALY ALLEY
- 13 OTH OTHER
- 14 NON NONE

**R. ROAD**

- 1 BLK BLACKTOP
- 2 CON CONCRETE
- 3 GRA GRAVEL
- 4 OTH OTHER
- 5 NON NONE

**S. LOCKBOX**

- 1 YES YES
- 2 NO NO
- 3 KEY KEY
- 4 ELE ELECTRONIC
- 5 COM COMBO
- 6 OTH OTHER

**T. SIGN**

- 1 YES YES
- 2 NO NO

**U. TAXES PAID TO SCHOOL**

- 1 A-10 CHIPPEWA HILLS
- 2 B-11 FARWELL
- 3 C-12 BEAL CITY
- 4 D-20 CLARE
- 5 E-22 COLEMAN
- 6 F-25 BULLOCK CREEK
- 7 G-30 MONTABELLA
- 8 H-40 MT. PLEASANT
- 9 I-41 SHEPHERD
- 10 J-50 ALMA
- 11 K-51 VESTABURG
- 12 L-60 ST. LOUIS
- 13 M-61 MERRILL
- 14 N-62 BRECKENRIDGE
- 15 O-70 ITHACA
- 16 P-71 FULTON-MIDDLETON
- 17 Q-72 CENTRAL MONTCALM
- 18 R-73 CARSON CITY/CRYSTAL
- 19 S-80 ASHLEY
- 20 U-92 LAKEVIEW
- 21 U-22 GLADWIN
- 22 U-93 HARRISON
- 23 U-24 BEAVERTON
- 24 U-96 EVART
- 25 T-91 OTHER
- 26 U-94 GREENVILLE
- 27 U-95 PALO
- 28 V-10 IONIA
- 29 V-11 MIDLAND
- 30 V-12 BELDING
- 31 V-13 HOWARD CITY

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**V. HOME WARRANTY**

- 1 YES YES
- 2 NO NO

**W. MINERAL RIGHTS**

- 1 YES YES AVAILABLE
- 2 NO NO UNAVAILABLE
- 3 LSE LEASE
- 4 PRT PARTIAL
- 5 PSTT TO PASS WITH TITLE
- 6 UNK UNKNOWN
- 7 OTH OTHER

**X. EXTRAS**

- 1 HUM HUMIDIFIER
- 2 MAS MASTER BATH
- 3 INT INTERCOM SYSTEM
- 4 BUR BURGLAR ALARM/SECURITY
- 5 1ST 1ST FLOOR LAUNDRY
- 6 WIN WINDOW AIR CONDITIONER(S)
- 7 FEN FENCED YARD
- 8 GRI GRILL
- 9 ELE ELECTRIC AIR CLEANER
- 10 SMO SMOKE ALARM(S)
- 11 PAN PANTRY
- 12 SHE SHED
- 13 CEF CEILING FAN(S)
- 14 SPR UNDERGROUND SPRINKLERS
- 15 DP DOG PEN
- 16 OTH OTHER
- 17 NON NONE

**Y. SPECIAL FEATURE**

- 1 FOY FOYER
- 2 FOR FORMAL DINING ROOM
- 3 GRE GREAT ROOM
- 4 BAR BAR/WET BAR
- 5 CAT CATHEDRAL CEILING
- 6 BEA BEAMED CEILING
- 7 BFR BARRIER FREE
- 8 ELE ELEVATOR
- 9 BRE BREEZEWAY
- 10 GRH GREENHOUSE
- 11 SAU SAUNA
- 12 WHI WHIRLPOOL BATHTUB
- 13 HOT HOT TUB
- 14 OTH OTHER
- 15 NON NONE

**Z. AMENITIES**

- 1 POO POOL
- 2 TEN TENNIS COURT
- 3 CLU CLUBHOUSE
- 4 LAK LAKE PRIVILEGES
- 5 GOL GOLF COURSE
- 6 EXE EXERCISE FACILITY
- 7 OTH OTHER
- 8 NON NONE

**ZA. ASSOCIATION FEE INCLUDES**

- 1 WAT WATER
- 2 SEW SEWER
- 3 TRA TRASH REMOVAL
- 4 SNO SNOW REMOVAL
- 5 LAW LAWN CARE
- 6 HEA HEAT
- 7 EXT EXTERIOR MAINTENANCE
- 8 LIA LIABILITY INSURANCE
- 9 FIR FIRE INSURANCE
- 10 OTH OTHER
- 11 NON NONE

**ZB. LAND FEATURES**

- 1 AG AGRICULTURAL
- 2 CLE CLEARED
- 3 JSL ADJOINS STATE/FED LAND
- 4 SWT SOME WET AREAS
- 5 LEV LEVEL
- 6 ROL ROLLING
- 7 SLO SLOPING
- 8 SWA SWAMP
- 9 STE STEEP
- 10 WOD WOODED
- 11 EVR EVERGREENS
- 12 OTH OTHER

**ZC. WATER FEATURES**

- 1 LA LAKE ACCESS
- 2 RA RIVER ACCESS
- 3 LF LAKE FRONT
- 4 RF RIVER FRONT
- 5 PL PRIVATE LAKE
- 6 PA PUBLIC LAKE
- 7 MAN MAN MADE LAKE
- 8 CHN CHANNEL CANNEL
- 9 PND POND
- 10 SAND SANDY BOTTOM
- 11 MAR MARL BOTTOM
- 12 STO STONEY BOTTOM
- 13 SPO ALL SPORTS
- 14 NOW NO WAKE
- 15 OTH OTHER

**ZD. DOCUMENTS ON FILE**

- 1 ABS ABSTRACT
- 2 AGD AGENCY DISCLOSURE
- 3 ASFI ASSOCIATION FEE INFO
- 4 DDR DEED RESTRICTIONS
- 5 ENI ENVIRONMENTAL INFO
- 6 HMW HOME WARRANTY
- 7 LBPD LBP DISCLOSURE
- 8 LEA LEASES
- 9 LLG LENGTHY LEGAL
- 10 MNR MONTHLY RENTAL
- 11 MD MASTER DEED
- 12 SR SUB RESTRICTIONS
- 13 STD SELLERS DISCLOSURE
- 14 SUR SURVEY
- 15 TTI TITLE INSURANCE
- 16 UTB UTILITY BILLS
- 17 ONL ONLINE
- 18 NON NONE
- 19 OTH OTHER

**ZE. TERMS**

- 51 AV AVAILABLE
- 52 CA CASH
- 53 CO CONVENTIONAL
- 54 ET EXCHANGE/TRADE
- 55 FHA FHA
- 56 FMHA FMHA
- 57 FA FORMAL ASSUMPTION
- 58 IA INFORMAL ASSUMPTION
- 59 LC LAND CONTRACT
- 60 LO LEASE OPTION
- 61 LP LEASE PURCHASE
- 62 MS MSHDA
- 63 NC NEW CONSTRUCTION
- 64 OF OFFERED
- 65 OTH OTHER
- 66 PM PURCHASE MONEY MTG
- 67 RE RENT
- 68 SA SELLER ASSIST
- 69 VA VETERANS/VA
- 70 WA WRAPAROUND